



HAZINA SACCO SOCIETY LTD

HEAD OFFICE: KIBERA ROAD OFF NGONG ROAD, BEHIND SHELL PETROL STATION
P.O. BOX 59877 – 00200 NAIROBI. TEL: 2719098/2722106/2428634/2150238. FAX: 2729187/2428634
MOBILE: 0712149631/0701819685/0701820219/0735926900.
[Email: info@hazinasacco.or.ke](mailto:info@hazinasacco.or.ke)/hazinasacco@yahoo.com

The Human Resource Manager
Ministry of

P.O. Box

NAIROBI

***(DELETE WHERE NOT APPLICABLE)**

***(INCREASE/DECREASE/LOAN REPAYMENT/SHARES)**

I.....Request you to Increase/Decrease my
regular payroll deductions currently being paid to Hazina SACCO Society Ltd as follows:

From Kshs..... As previously authorized
to Kshs.....

This should be effective from

P/no.....Email.....

Tel:..... Ext:.....

Station.....

I confirm that the information provided is true. I agree to abide by the By-Laws and any other
rules and regulations applicable. I further willingly provide the personal information and
consent to its use as prescribed in the Hazina Sacco Data Protection Policy (The policy is
available on our website www.hazinasacco.or.ke and any of our offices)

Signature.....

Date.....

FOR OFFICIAL USE ONLY

Shares Balance.....

Loan Balance.....

Agreement.....

**NB: PLEASE ATTACH LATEST PAYSIP. ENSURE FORM IS RECEIVED IN
OUR OFFICE BY 20TH OF MONTH BEFORE THE MONTH IN, WHICH
ACTION IS TO BE EFFECTED.**