



**HAZINA SAVINGS AND CREDIT CO-OPERATIVE SOCIETY LTD.**

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 HEAD OFFICE: KIBERA ROAD OFF NGONG ROAD, BEHIND KOBIL PETROL STATION  
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**HISA/ LOAN ADVANCE AGREEMENT FORM**

LOAN REGISTRATION NO.....

DATE.....

**NOTES TO APPLICANT**

1. Attach current pay slip and copy of ID card.
2. Advance open to FOSA account holders
3. One must have an account with FOSA
4. The advance is to be recovered from the BOSA loan applied
5. Commission of 5% to be charged upfront
6. All payments will be done through FOSA Account.

**(A).APPLICATION’S PERSONAL INFORMATION (To be completed by the applicant)**

1. Member’s Full Names (as in ID card/Passport).....
2. Personal Number..... Member No:.....
3. National ID Number..... E-mail.....
4. Employer: Ministry/Organization..... Address.....Postal code.....
5. Work Station..... Telephone/Cellophane.....
6. Home Address.....
7. Physical Address .....

**(B)ADVANCE APPLICATION & REPAYMENT**

I (Full Names).....Signature.....

Do hereby apply for HISA **Advance** of Kshs..... (Amount in words).....

**Witnessed by** (Name).....P/NO.....

National ID No.....Signature.....

**(C).OFFICIAL USE**

Amount approved/recommended (Kshs.)..... In words.....

5% Commission.....

Mode of recovery.....

**Advance processed by:**

FOSA Supervisor.....Sign.....Date.....

**Comments by loans manager.....**

Name .....Sign.....Date.....

**(D).ADVANCE RECOVERY**

**Posted by:**

Finance officer:.....,.....Signature.....date.....

**Comments by Finance manager:.....**

Name .....Sign.....Date.....

**Examined by:**

Int. Auditor: .....Sign.....Date.....

Auditor's remarks.....

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